

BEST TEAM Meeting Minutes 09/16

Tuesday, 9/16/2008

Goal for Meeting:	Objective	Reflection
	1- Create Schedule- Thursday meeting 2-Participation - Students will meet on Thursday and lock-in on Friday 3-Roles	did not complete - Major objective for THU * & Lockin Friday Completed, feel good about it Same as participation - combined

Participation/Role		Reid	Ian	Aarth	Alex	Daniel	Chloe	Shari	Michael	Casey
BEST Award	Notebook					P			S2	S1
	Website			S		P				
	Video	S2	P						S1	
	Oral Presentation	S1	S2							
	Booth	S3	S1					P	P	
	Spirit/Sportsmansip					Tshirt P		Tshirt S	Get Dance Team	
Competition	Robot/Engineering									
	Hardware/Base,Modeling				P		S	P		
	Hardware-Arm Modeling		P		S				S 2	
	Hardware-Wheels			P					S	S
	Software-Programming	P	S2	S1	S1					

Legend:

P= Primary (Team Lead)

s[n]=Secondary 1, 2, 3

Next Steps:

Each Team Lead (primary) - needs to meet with his/her team mates for specific role and discuss high level objectives and scope of what they can do

Create Major objectives by Week and create a schedule - Use grid below

Start Working on Team Goals as per schedule

BEST TEAM Meeting Minutes 09/16

complete in 5-